

## FIXED FEE SCHEDULE

*Effective January 1, 2017*

### **Arbitration Fixed Fee**

Where an Arbitrator at Hassell Arbitration is appointed, our fixed fee is based on a calculation of 5% of the amount in dispute plus HST per party. In other words, our total fixed fee is 10% of the amount in dispute, but each party pays 1/2.

Where there are claims and counterclaim, the fee is based on the total of all claims and counterclaims. Our minimum fee is based on there being at least \$5,000 in dispute.

Where an Arbitrator external to Hassell Arbitration is appointed, the fee is subject to the external Arbitrator's fee schedule.

### **Other Fee Information**

Arbitrator appointment pursuant to the rules of the ADR Institute of Canada will require a processing fee (currently \$250 plus HST per party), subject to any fee change by the ADR Institute of Canada.

The fee becomes due when the notice to arbitrate is accepted by the arbitrator.

Payment can be made by email transfer to [arbitrate@hassellarbitration.ca](mailto:arbitrate@hassellarbitration.ca), credit card by calling Hassell Arbitration or cheque payable to "Hassell Arbitration".

The fee is non-refundable, regardless of whether the arbitration proceeds or the parties settle.

### **Fee Deadline**

Claims up to \$50,000.00  
Claims over \$50,000.00  
Custom

The fee must be paid by day 5.  
The fee must be paid by day 10.  
The fee must be paid by day 10,  
subject to customisations.

## **Disbursements**

Disbursements such as a hearing room rental (if required) are in addition to the arbitration fee and are due upon request and possibly in advance.

To keep costs to a minimum, arbitrations can be conducted at a party's office or at the offices of Hassell Arbitration.